

Student Information -

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_  
Area of Study: \_\_\_\_\_ Teacher: \_\_\_\_\_  
Home Phone: \_\_\_\_\_ Cell: \_\_\_\_\_  
Email: \_\_\_\_\_



**Westborough High School Tutoring Contract:**

Can you answer yes to these questions?

1. Have you been seeking weekly extra help from your teacher?
2. What has the feedback been from the teacher and how are you using that advice?
2. Are you completing all homework assigned?
3. In class, have you been taking notes and asking questions?

If you are NOT doing these, then this is your first step before requesting a tutor.

**Tutoring Guidelines:**

- **Responsibility of the Student:**
  - The student is accountable for his or her own achievement and the tutor is there for academic support.
  - The student must continue to meet weekly with their teacher, use the feedback from their teacher, complete all homework assignments, and participate in class.
- **Responsibility of the Tutor:**
  - Meet with student once a week for 45 minutes in a public setting (WHS library or public library).
  - Answer specific questions or go over problems that have been corrected in class or by the teacher.
  - Tutors are not teachers and cannot backfill lost information due to absence, or reteach topics that there is a broad lack of understanding.
- **What Help Should Look Like:**
  - Student must meet with teacher at least once a week to resolve issues.
  - Student may be tutored in only one subject and they may have only one tutor.
  - Tutor reinforces need areas with student. Student must bring specific questions to tutoring sessions.
  - If student has to cancel a session, the session is forfeited for that week.

To request a tutor, please sign below and return this form to Mrs Costa's Room (B208) no earlier than October 11, 2014.

Student \_\_\_\_\_ Date \_\_\_\_\_

Parent \_\_\_\_\_ Date \_\_\_\_\_

Teacher \_\_\_\_\_ Date \_\_\_\_\_